

# Cherokee Community School District



## Board Members:

Mrs. Laura Jones- President  
Mrs. Jodi Thomas-Vice President  
Mrs. Angie Anderson  
Mrs. Patty Brown  
Mr. Brian Freed

Regular Board Meeting  
March 15, 2021  
5:30 p.m.  
WHS Library

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary  
Dr. Kimberly Lingenfelter, Superintendent

**Public Hearing**  
**Proposed Plans and Specifications, Proposed Form of Contract, and Taking Bids**  
**for the 2021 Cherokee Washington High School Site Improvements Project**  
**Cherokee Community School District, 600 West Bluff Street**  
**Monday, March 15, 2021 @ 5:30 PM**

**NOTICE:** Due to the Governor's continuing Emergency Proclamations, the place of the Board's regular meetings, 600 West Bluff Street, social distancing guidelines will be followed. If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent at [lingenfelter@ccsd.k12.ia.us](mailto:lingenfelter@ccsd.k12.ia.us) by March 15, 2021 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address. The public may otherwise have access to this Board meeting at KCHE's Facebook page.

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| <ol style="list-style-type: none"> <li>1. Call the public hearing to order</li> <li>2. Approve the agenda</li> <li>3. Overview of proposed plans and specifications, proposed form of contract, and taking bids for the 2021 Cherokee Washington High School Site Improvements Project</li> <li>4. Recognition of Visitors – Any person interested may file objections to the proposed plans and specifications, proposed form of contract, and taking bids for the 2021 Cherokee Washington High School Site Improvements Project or by submitting comments to: Kimberly Lingenfelter, Superintendent at <a href="mailto:lingenfelter@ccsd.k12.ia.us">lingenfelter@ccsd.k12.ia.us</a> by March 15, 2021 by 2:00 PM</li> <li>5. Close the public hearing</li> <li>6. Adjournment</li> </ol> |
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**Regular Board of Education Meeting**  
**Cherokee Community School District, 600 West Bluff Street**  
**Agenda for Monday, March 15, 2021 following Public Hearing for Site Improvements Project**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

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| <ol style="list-style-type: none"> <li>1. Call the meeting to order</li> <li>2. Approve the agenda</li> <li>3. Roll call of members in attendance</li> <li>4. Action to excuse board members not in attendance</li> </ol>  |
| <ol style="list-style-type: none"> <li>5. Welcome Visitors<br/>Recognition of persons who wish to speak to the board regarding a school issue not on the agenda</li> </ol>   |
| <ol style="list-style-type: none"> <li>6. Consent agenda             <ol style="list-style-type: none"> <li>A. Approve the minutes of the regular meeting [2-15-21] and work session [3-09-21]</li> <li>B. Approve financial statements</li> <li>C. Approve monthly bills</li> <li>D. Approve resignations<br/>Jenny Hauser - CMS Special Education Teacher</li> <li>E. Approve retirements</li> </ol> </li> </ol> |

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<ul style="list-style-type: none"> <li>F. Approve internal transfers</li> <li>G. Approve contract extensions</li> </ul> <p>Veranda Johnson - WHS Science Teacher</p>
<p>7. Communication and Reports</p> <ul style="list-style-type: none"> <li>A. Principals' Building Reports/ Instructional Coaches' Reports</li> <li>B. Directors'/ Superintendent's Report</li> </ul>
<p>8. Policy</p> <p>Clerical Change(s):</p> <p>Affirm: 802.6 Vandalism; 802.7 Energy Conservation; 803.1 Disposition of Obsolete Equipment; 803.2 Lease, Sale or Disposal of School District Buildings &amp; Sites; 804.1 Facilities Inspections; 804.2 Warning System and Emergency Plans; 804.4 Asbestos Containing Material; 804.5 Stock Epinephrine Auto-Injector Supply; 805 Naming of School Property</p>
<p>9. New Business</p> <ul style="list-style-type: none"> <li>A. Discussion of/ information concerning WHS Presentation - FFA</li> <li>B. Discussion of/ action concerning setting the bid time, date, and place on the 2021 Cherokee Washington High School Site Improvements Project for 3:30 PM, Tuesday, April 13, 2021 in the Library at Washington High School</li> <li>C. Discussion of/ action concerning proposed plans and specifications, proposed form of contract, and taking bids for the 2021 Cherokee Washington High School Site Improvements Project</li> <li>D. Discussion of/ action concerning Chromebook purchases for the 2021-2022 school year</li> <li>E. Discussion of/ action concerning a cooperative sharing agreement for the 2020-2022 school years with Newell-Fonda CSD for tennis</li> <li>F. Discussion of/ action concerning Board Policy 711.8 - Transportation in Inclement Weather (second reading)</li> <li>G. Discussion of/ action concerning a date for a Budget Hearing - Monday, April 5th at 5:30 PM</li> <li>H. Discussion of/ action concerning a board resolution to levy property tax for fiscal year 2021-2022 for the regular program budget adjustment as allowed under section 257.14 Code of Iowa</li> <li>I. Discussion of/ action concerning fundraising for the field turf improvement project and the alternate bid of sidewalk and fencing</li> <li>J. Discussion of/ action concerning virtual learning days for students</li> <li>K. Discussion of/ action concerning virtual professional development days for teachers</li> <li>L. Discussion of/ information concerning steps in a school bond election</li> </ul>
<p>10. Exempt Session - the board will enter into exempt session for the purpose of discussing collective bargaining strategies and issues</p>
<p>11. Collective Bargaining</p> <ul style="list-style-type: none"> <li>A. Discussion of/ action concerning the Master Working Agreement with the Cherokee Education Association - certified contracts for the 2021-2022 school year</li> <li>B. Discussion of/ action concerning contracts for support staff for the 2021-2022 school year</li> <li>C. Discussion of/ action concerning contracts for directors for the 2021-2022 school year</li> <li>D. Discussion of/ action concerning contracts for administrators for the 2021-2022 school year</li> </ul>
<p>12. Board Committee Reports</p> <ul style="list-style-type: none"> <li>A. Curriculum and Instruction – Anderson and Thomas</li> <li>B. Policy – Brown and Freed</li> <li>C. Finance* – Brown and Freed</li> <li>D. Building, Grounds, Capital Projects – Anderson and Jones</li> <li>E. Transportation, Nutrition – Jones and Thomas</li> </ul>
<p>13. Items of Interest for the Next Meeting [April 19, 2021 @ 5:30 PM]</p> <ul style="list-style-type: none"> <li>A. Discussion of/ action concerning the agreement for participation in the AEA cooperative purchasing program for food service</li> <li>B. Discussion of/ information concerning preschool programming</li> </ul>
<p>14. Adjournment</p>

**Projected Dates/Times for Regular Board of Education Meetings 2021-2022**

April 19th, 2021 @ 5:30 pm	May 17th, 2021 @ 5:30 pm	June 21st, 2021 @ 5:30 pm	July 19th, 2021 @ 5:30 pm
August 16th, 2021 @ 5:30 pm	September 20th, 2021 @ 5:30 pm	October 18th, 2021 @ 5:30 pm	November 15th, 2021 @ 5:30 pm
December 20th, 2021 @ 5:30 pm	January 17th, 2022 @ 5:30 pm	February 21st, 2022 @ 5:30 pm	March 21st, 2022 @ 5:30 pm

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**Cherokee Community School District  
Regular Meeting  
February 15, 2021**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, February 15, 2021 following the Public Hearings. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa. Due to the Governor's Emergency Proclamation of March 17, 2020, social distancing guidelines are followed. The public had access to the meeting at KCHE's Facebook page.

**1. Call the meeting to order**

The meeting was called to order at 5:33 P.M.

**2. Approve the agenda**

Moved by Anderson, seconded by Thomas to approve the agenda. All Ayes

**3. Roll call of members in attendance**

Roll call was taken. Board members present were Jodi Thomas, Angie Anderson, Brian Freed, Laura Jones, Patty Brown – By Phone

**4. Action to excuse board members not in attendance**

All board members were present.

**5. Welcome Visitors**

Visitors were welcomed. Jones referenced board policy 213, Public Participation in Board Meetings. There were no public comments.

**6. Consent Agenda**

Moved by Thomas, seconded by Anderson to approve the consent agenda. All Ayes

- Minutes of the meetings – Regular Meeting – 1/18/21; Special Meeting – 2/1/21
- Financial Statements
- Monthly Bills
- Resignations – Amy Brunsting –WHS Wrestling Cheer Coach; Briana White – WHS Language Arts/Librarian
- Contract Extensions – Matthew Malausky – CMS Special Education Teacher/Success Coach; Abby James – Varsity Softball Coach; Pam Barnes – JV Softball Coach; Karissa Wych – CMS Paraprofessional

**7. Communication & Reports**

Administrator and Director reports were given.

**8. Policy**

Moved by Thomas, seconded by Freed to affirm policies 800 Objectives of Buildings and Sites; 801.1 Buildings and Sites Long Range Planning; 801.2 Buildings and Sites Surveys; 801.3 Educational Specifications for Buildings and Sites; 801.4 Site Acquisition; 802.1 Maintenance Schedule; 802.2 Requests for Improvements, (clerical change); 802.3 Emergency Repairs; 802.4 Capital Assets; 802.4R1 Capital Assets Regulation; 802.4R2 Capital Assets Definitions. All Ayes

**9. New Business**

**A. Discussion of/information concerning WHS Presentation - FFA**

The FFA presentation was moved to the March meeting.

**B. Discussion of/action concerning proposed plans and specifications, proposed from of contract, and taking bids for the 2021 Cherokee Community School District Turf Improvement Project**  
Beck Engineering reviewed the bids received for the Field Turf Improvement Project. Schmillen Construction submitted the low Base Bid of \$905,311.34 and Alternate 1 Bid of \$154,179.58. Total cost for the project including Beck Engineering's fee of \$120,000 is \$1,179,491. Total dollars fundraised to date is \$1,075,562. Moved by Thomas, seconded by Freed to accept the Base Bid from Schmillen Construction for the Field Turf Improvements. Discussion was held regarding the Alternate 1 Bid for the fencing and sidewalk and the option to cancel the alternate bid if enough funds are not raised to cover the total cost. Amended motion was made by Thomas to accept the Base Bid of \$905,311.34 and also the Alternate 1 Bid of \$154,179.58 from Schmillen Construction with the hope that additional funds can be raised to cover the entire cost of the project. All Ayes

**C. Discussion of/action concerning the 2021-22 School Calendar**

Moved by Anderson, seconded by Thomas to approve the 2021-22 school calendar without a spring break. School start date will be August 23<sup>rd</sup> and last day of school will be May 25<sup>th</sup>. All Ayes

**D. Discussion of/action concerning the FY 20 Audit**

Moved by Freed, seconded by Thomas to approve the FY20 Audit. All Ayes

**E. Discussion of/action concerning a public auction for the disposition of equipment**

Moved by Anderson, seconded by Thomas to approve a public auction for the disposition of equipment. The online auction will begin on Monday, March 15th and end on Sunday, March 28th. All Ayes

**F. Discussion of/information concerning Board Policy 711.8 – Transportation in Inclement Weather**

The Board reviewed Board Policy 711.8 – Transportation in Inclement Weather. (First Reading)

**G. Discussion of/information concerning date for a Budget Hearing**

The FY 22 Budget Hearing will be held on April 5<sup>th</sup>, 5:30 P.M.

**H. Discussion of/information concerning steps in a school bond election**

An open house for the Cherokee Elementary School will be scheduled for early summer.

**10. Exempt session**

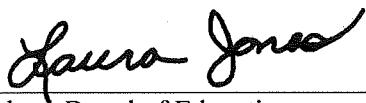
The board entered into exempt session at 6:40 P.M. for the purpose of discussing collective bargaining strategies and issues.

The board resumed in open session at 7:44 P.M.

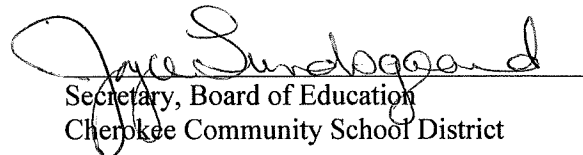
**11. Adjournment**

Moved by Thomas, seconded by Anderson to adjourn the meeting at 7:44 P.M. All Ayes

Regular Meeting – March 15, 2021 – 5:30 P.M.



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District

**The Cherokee Community School District held a STRATEGIC PLANNING WORKSHOP on Tuesday, March 9, 2021 in the lower level of the Community Center, Cherokee, IA.**

Public notice was given and the Strategic Planning Workshop was called to order at 8:32 AM. Board attendees present were: Laura Jones, Jodi Thomas, Angie Anderson, Patty Brown, and Brian Freed. Also present was Superintendent, Kimberly Lingenfelter. As advertised, there was no action taken during this work session that was open to the public.

Board members were welcomed, reviewed the mission statement, vision, and goals. The board policy manual will be reviewed by the Iowa Association of School Boards and IASB's legal counsel in December of 2021. The members of the Policy Board standing committee are Patty Brown and Brian Freed. The Board reviewed IASB's template to self-assess Board strengths and targets. The Board self-assessment is due to the Board President by June 1, 2021 and will be reviewed at the regular June Board meeting.

The members of the Finance Board standing committee are Patty Brown and Brian Freed. Joyce Lundsgaard, Business Manager/Board Secretary, reviewed negotiations comparability, the 2021-2022 budget, and the district's financial health through a five-year projection tool.

The members of the Transportation and Nutrition Board standing committee are Laura Jones and Jodi Thomas. Rachel Mallory, Transportation Director, presented information on the pending purchase of a new school bus.

The members of the Administrative Team are Tom Ryherd, Scot Aden, and Brian Christiansen and Kimberly Lingenfelter. Scot Aden facilitated discussion regarding MAP testing and Social Emotional Behavioral Health. Brian Christiansen reviewed PBIS, MAPS, and FAST testing and progress monitoring, and the shared social worker position. Tom Ryherd facilitated discussion regarding MAP and ISASP testing and plans for college and career ready focus. Kimberly Lingenfelter provided information on the new administrative standards for Iowa which will go into effect July 2021.

The members of the Building, Grounds and Capital Projects Board standing committee are Angie Anderson and Laura Jones. Mike Fiedler, Maintenance Director, presented the summer 2021 projects and priorities and a five-year plan worksheet.

Bill Halder, Technology Director, reviewed his five year budget and plans for technology purchases for summer 2021 projects.

Board members chose student groups during WHS lunch shifts and enjoyed Subway while visiting with students about various school topics.

Josh Landhuis, Activities Director, presented a summary of the process of coaching evaluations and the current status of the Lakes Conference.

The members of the Curriculum and Instruction Board standing committee are Angie Anderson and Jodi Thomas. Staff also in attendance for this portion of the work session: Natalie Barkley, Linda Ducommun, Jan Tjeerdsma, Tom Ryherd, Scot Aden, and Brian Christiansen. Linda Ducommun reviewed the Admin/IC book study, E-Learning for students, and virtual professional development for staff. Natalie Barkley facilitated discussion regarding personalized professional development for teachers and plans for college and career readiness. Jan Tjeerdsma reviewed the curriculum cycle and plans for integration of technology.

Adam Timmerman and Tom Wilson joined the board to request an addition to the March agenda of discussion of the alternate to the field turf of sidewalks and fencing. Joyce Lundsgaard returned to review budget adjustments and additional scenarios with the five-year projection tool.

The work session was adjourned at 4:12 PM.

Respectfully submitted,

Dr. Kimberly Lingenfelter  
Superintendent Cherokee Community School District

Financial Report - 2/28/2021

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,502,491.67	846,458.40	1,039,555.19	\$ 3,309,394.88
Management	702,439.38	8,705.78	-	711,145.16
Self-Insurance Fund	1,089,296.15	9,201.70	13,643.54	1,084,854.31
<b>Subtotal General Fund</b>	<b>5,294,227.20</b>	<b>864,365.88</b>	<b>1,053,198.73</b>	<b>5,105,394.35</b>
Activity	102,127.24	12,250.99	10,584.29	103,793.94
PPEL	660,615.40	2,279.61	393,122.75	269,772.26
Capital Projects (Sales Tax)	1,908,444.79	87.28	11,184.47	1,897,347.60
Bond Proceeds	-	362,354.54	362,354.54	-
Debt Service	69,264.89	2,027.86	-	71,292.75
Hot Lunch	256,419.44	66,350.50	31,046.54	291,723.40
Trust and Agency	33,474.73	0.14	300.00	33,174.87
<b>Total - All Funds</b>	<b>\$ 8,324,573.69</b>	<b>\$ 1,309,716.80</b>	<b>\$ 1,861,791.32</b>	<b>\$ 7,772,499.17</b>

\* \$362,354.54 transferred from PPEL (Hospital Revenue) to Capital Projects for Elementary Addition



Published Budget Report  
 All Funds  
 2/28/2021

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	4,547,626.25	<b>4,547,626.25</b>	<b>8,925,000.00</b>	51%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	161,183.73			
Inst. Staff Support Svcs	(2200-2299)	340,188.54			
General Administration	(2300-2399)	196,940.23			
Building Administration	(2400-2499)	389,495.75			
Business Administration	(2500-2599)	323,286.89			
Plant Operation & Maint	(2600-2699)	748,088.50			
Student Transportation	(2700-2799)	249,866.24			
<b>TOTAL SUPPORT SERVICES</b>			<b>2,409,049.88</b>	<b>4,172,500.00</b>	58%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	323,378.81	<b>323,378.81</b>	<b>650,000.00</b>	50%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	6,613,960.23			
Debt Service	(5000-5999)	231,140.63			
AEA Support Direct	(5200)	459,202.00			
Transfer to Debt Service	(6240)(6900)	-			
<b>TOTAL OTHER EXPENDITURES</b>			<b>7,304,302.86</b>	<b>11,836,577.00</b>	62%
<b>TOTAL EXPENDITURES</b>			<b>14,584,357.80</b>	<b>25,584,077.00</b>	57%

Elementary School Addition/HS Locker Room Renovations

2/28/2021

Revenue:	Subtotals	Total	Received to Date	
2018 GO Bond	9,400,000		9,400,000	
Premium	598,041		598,041	
Discount - UW Fee (Janney)	(83,642)		(83,642)	
2019 GO Bond	2,600,000		2,600,000	
Premium	34,421		34,421	
Discount - UW Fee (Baird)	(17,775)		(17,775)	
Net GO Bond Proceeds		12,531,045	12,531,045	
Est Investment Income:		350,000	346,283	
Rebate		24,180	41,318	
	12,531,045	12,905,225	12,918,646	
<b>Cost:</b>			<b>Expended to Date</b>	<b>Remaining Balance</b>
Base Bid (Add'l Classroom, Temp Control, Fire Alarm System)		13,825,125	13,047,094	778,031
Contingency/Change Orders		52,228	52,228	(0)
CTS - Special Inspections		65,150	65,150	-
Life Cycle Cost Analysis		6,600	6,600	-
Plan Review Fee		6,732	6,732	-
FEH Design		790,721	780,238	10,483
FEH Design (Misc./Restroom/H.S. Office)		37,782	37,782	-
Beck Engineering/Baseball Relocation		217,374	206,384	10,990
Certified Testing - Soil Testing		2,815	2,815	-
Furniture		275,000	248,722	26,278
Technology		100,000	74,620	25,380
Playground Equipment		100,000	88,235	11,765
Piper Jaffray		52,700	52,700	-
Ahlers Law		33,435	33,435	-
Moody's		26,250	26,250	-
UMB/S&P		1,900	1,900	-
Service Lines - Relocation		15,057	15,057	-
C-M-L Telephone - Fiber Optic Splices		1,056	1,056	-
Woodall Electric - Locate Wires		855	855	-
WHS Restroom Renovation		221,974	210,876	11,098
Sound Panels		10,710	10,710	-
Relocate Baseball Field/Electrical		196,971	140,357	56,614
		16,040,434	15,109,795	930,640
			2/28/2021	(2,191,149)
Net "Bond Proceeds":		(3,135,210)		
Sale - Hospital		4,000,000		
SAVE \$\$		750,000		
Remaining for Other Priorities		1,628,211		

\*Funds not spent may remain in Capital Project Funds, subject to legal guidance

03/11/2021 10:15 AM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Sensory Stress Ball Toy Set for Kids and brushes		
13771	Amazon Capital Services	134.33
Mop Service		
Mop Service		
Mop Service		
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	110.04
RES Water Softener		
WHS Nurse Supplies		
CMS Nurse Supplies		
10079	Blaine's Culligan and Sundance Spas	76.00
Stretcher bars		
11466	Blick Art Materials	46.56
"Insignificant Events in the Life of a C Dog Driven		
13052	Book Vine, The	144.87
tires heater core oil change electrical issue		
13394	Brad's Tire Service	1,073.34
DOT physical - Leonard		
11157	Cherokee Regional Medical Center	100.00
Board min 1/18, Spec Mtg 2/1 & Notice 24		
18221	Chronicle Times & Area Advertiser	260.36
Sewer - 929 Roosevelt		
10084	City of Cherokee	737.36
Board Name Plate		
12371	Creative Services	23.00
Piano Tuning - CMS		
WHS - Piano Humidifier - Grand Piano		
11794	Dave's Piano Service	650.95
Book Fine Refund		
14499	Grout, Phil	5.00
Extermination Service		
10979	Guardian Pest Solutions	157.50
freight		
20299	Hoglund Bus Co., Inc.	52.27
coldfront for bus 17		
10140	Holzauer Motor Co., Inc.	63.08
Main Supplies		

03/11/2021 10:15 AM

User ID: ALG

Vendor Number	Vendor Name	Amount
	Invoice Detail Description	
	filter	
	filter	
	exit signs	
	paper towel dispensers	
	hand soap	
	bioesque spray	
	Main Supplies	
13294	Home Depot Pro Institutional, The	5,949.71
	Medicaid	
12846	Iowa Department of Human Services	2,407.19
	WHS Band Instruct Supplies - Music	
12200	J.W. Pepper and Son, Inc.	60.00
	Mileage	
14364	Ludwig, Brenda	100.00
	Cardiac Science™ AED Adult Pads, 1 Pair	
10060	MacGill and Company	222.40
	1x6 -10X 10 Resale	
	3/8 48x48	
	1x4 14 - 10 X 10 Shed Resale	
	1x4 16 - 10 X 10 Shed	
	2x4 2x6 1x 1x8 - Resale Logan A	
	14 1x4 - 10 X 10 Resale	
11735	Marcus Lumber	195.63
	Flex Plan	
13725	Mid-American Benefits, Inc.	270.00
	camera installation on all busses	
14353	Midwest Bus Repair	3,185.00
	55 Gallon DeF	
12876	Midwest Lubricants, Inc.	83.05
	Trans Supplies	
	Trans Supplies	
10180	Motor Parts Sales	56.80
	Professional - Lohse	
10125	Northwest AEA	50.00
	Repairs Bus #14	
	Repairs Bus #12	
	Repairs Bus #3	
	Repairs Bus #3	
11226	O'Halloran International	3,058.38
	Binders for board for the Stratetgic Pla	
10852	One Office Solution	30.06
	DOT Physical	
	DOT physical - Julie Mortenson	
14502	Redenbaugh Chiropractic	200.00

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Snow Removal - CMS 1/15-1/31/21		
Snow Removal - RES 1/15-1/31/21		
Snow Removal - WHS 1/15-1/31/21		
Outside Labor - WHS Girls Bathroom		
Snow Removal - CMS 2/4/21-2/15/21		
Snow Removal - RES 2/4/21-2/15/21		
Snow Removal - WHS 2/4/21-2/15/21		
13615	SCE	14,762.50
Shipping		
12768	School Bus Sales	57.27
calculators		
Flag Holders		
11884	School Specialty, Inc.	559.32
Consolidate chromebooks into larger over		
Etching		
13212	SHI International Corp	46,905.00
Preschool Transportation		
11955	Siouxland Regional Transit System	53.00
Special Ed Tuition Fees		
Special Ed Tuition Fees		
13737	Spencer Community School District	13,477.66
Natural Gas Monitoring		
14247	Stokes Energy Consulting, LLC	50.00
TLC 1st semester		
Special Ed Tuition Fees		
13182	Storm Lake Community School District	28,117.67
Sub platter for Strategic Planning on Ma		
30989	SUBWAY	79.98
Gas-Heating		
14354	Symmetry Energy Solutions, LLC	8,899.59
Medicaid Billing Fee		
12838	Timberline Billing Service LLC	408.29
purchased service - time & attendance		
11578	Time Management Systems	298.11
Fund Number 10		
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
Insurance Premium		
13585	SU Insurance Company	12,927.50
Fund Number 22		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Administration Fee		
13725	Mid-American Benefits,	1,679.00

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Inc.		
Fund Number	71	
Checking Account ID	1	
Checking Account ID	2	Fund Number 32 CAPITAL PROJECTS
Architect Fees - Elem Addition		
20224	FEH Design	4,010.55
Shipping		
10145	Lakeshore Learning Materials	5,510.80
New Elem Library Furniture		
14492	Office Elements	11,064.00
Installation of ActivPanels		
Adding (1) additional ActivPanel with st		
13212	SHI International Corp	13,313.95
Fund Number	32	
Checking Account ID	2	Fund Number 33 Local Option Sales and Service Tax Fund
Architect Fees 2021 WHS Site Improvement		
Architect Restroom Renovations		
20224	FEH Design	9,075.00
Fund Number	33	
Checking Account ID	2	Fund Number 36 PHYSICAL PLANT & EQUIPMENT
Civil Engineer - Turf Improvements		
13841	Beck Engineering, Inc.	9,600.00
fixed reverse valves in 4 rooms		
replaced heater motor		
computer control for heater		
blower motor replacement		
20223	Control System Specialist	2,936.39
recirculation pump for hot water		
fixed steam pipes under bleachers		
14498	Midwestern Mechanical Iowa Inc.	2,033.30
RES Heat Repairs - Jenness		
Equipment for CES computer closet		
heating coil - HVAC		
11495	Modern Heating and Cooling, Inc.	11,269.30
feed pump replacement		
broken boiler roosvelt school		
13215	Plains Boiler Service	1,349.61
Fund Number	36	
Checking Account ID	2	
Checking Account ID	3	Fund Number 21 STUDENT ACTIVITY FUND
craft sticks		
13771	Amazon Capital Services	52.25

IE State Speech Judge

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
14302	Booth, Thad	100.00
WHS Concessions		
11224	Chesterman Co.	746.40
IE State Speech Judge		
14477	Creel, James	100.00
IE State Large Group Judge		
14493	Crippen, Glee	100.00
MS 3/1 meet trackwrestling stat program		
14432	Flo Sports, Inc. (Trackwrestling)	56.00
WHS Concession - Pizza		
11060	Godfather's Pizza	1,122.00
IE State Speech Judge		
11981	Held, Sharon	100.00
Vocal Solo Entries solo/ensemble entries		
31080	Iowa High School Music Association	143.00
WHS concessions supplies		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	79.87
Shipping Fee		
31995	MF ATHLETIC CO.	5,016.00
IE State Speech Judge		
13870	Peterson, Libby	100.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
Ala Carte Purchases		
Ala Carte Purchases		
Ala Carte Purchases		
11224	Chesterman Co.	616.00
WHS milk		
Elementary milk		
WHS milk		
CMS milk		
Elementary milk		
Elementary milk		
CMS milk		
WHS milk		
CMS milk		
Elementary milk		
Elementary milk		
WHS milk		
CMS milk		
Elementary milk		
WHS milk		
CMS milk		
Elementary Milk		
40114	Dean Foods Company	2,055.00

03/11/2021 10:15 AM

User ID: ALG

Vendor Number Vendor Name Amount

Invoice Detail Description

COVID Food Purchases

COVID Food Purchases

40032 Earthgrains 385.40

Credit General Supplies

Credit Food Purchase

Lunch Trays - Supplies New Elem

COVID general supplies

Ala Carte Food Purchases

Caddy Dish/Tray Unit -  
Equipment

COVID general supplies

Ala Carte Food Purchases

COVID food purchases

Ala Carte Food Purchases

Ala Cart - Credit

COVID general supplies

Ala Carte Food Purchases

18253 MARTIN BROS. DISTRIBUTING 20,765.99  
CO., INC.

Fund Number 61

Checking Account ID 4



Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
Checking Account ID 1	Fund Number 10	GENERAL FUND
12 x 25 black vinyl		
surgical blades		
Miracle Grow potting mix		
VIGRUE 360PCS M3 Screws Bolts		
welding wire		
Vietnam I pledge books		
Chipboard		
Torch end		
5 book pack I pledge allegiance		
batterys - BD Wynn		
Plast'r Craft Modeling Material P0052720		
Leviton 42080-4EP 4-Port Dual Gang Quick lens		
I pledge allegiance (Vietnam book one)		
Flags for New School; 3 per pack		
Pillow Cases for Dyeing		
Sterilite 01743V01 4 Unit, Flat Gray wit		
disposable gloves XL		
Letter File Hangers		
Amazon Basics 270 Degree Angle Elbow Hig		
Helmet		
Daily pill container for elementary stud		
Amazon Basics clear laminating sheets 20		
Child Called It lense		
13771	Amazon Capital Services	2,295.64
Shipping - 10 X 10		
13089	Aurelia Lumber Company	8.00
5.06 gallons of fuel		
14482	Brecht, Laura	13.40
Closing Phone Charges - Bus Barn		
10113	Century Link	16.29
IA Assessments - CES		
10555	Iowa Testing Programs	3,016.00
600 W. Bluff WHS - Electricity		
Electricity - 600 W Bluff Concessions		
Electricity - 334 Gillette Dr Bus Barn		
Electricity 336 Gillette Dr Armory		
Electricity Doupe Ballfields		
12363	MidAmerican Energy Company	3,994.20
Cell phone - Tech Assistant		
18319	Verizon Wireless	452.51

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Fund Number	10	
Checking Account ID	1	
Checking Account ID	2	Fund Number 32 CAPITAL PROJECTS
Advanced Full Tilt Extension TV Wall Mou HDMI Extender over Cat5e/6 Leviton 41084-BE Blank Quickport Insert,		
13771	Amazon Capital Services	1,698.26
Fund Number	32	
Checking Account ID	2	
Checking Account ID	3	Fund Number 21 STUDENT ACTIVITY FUND
Honestly, Red Riding Hood Was Rotten 9x12 Manilla envelopes		
13771	Amazon Capital Services	170.91
MS Wrestling Official 3/1/21		
14497	Bouse, Justin	140.00
Casey's Breakfast Pizza FFA Meeting Pizza		
14482	Brecht, Laura	73.67
Regional BB 2/12/21 Regional BB 2/17/21		
30902	Iowa Girls High School Athletic Union	3,294.00
Regional BB 2/16/21		
10115	Iowa High School Athletic Association	1,062.00
IE State Freshmen		
30733	Iowa High School Speech Association	242.00
Jazz Festival Registration		
13772	MOC-FV Band Parents	150.00
IE Speech District Judge		
14494	Timmerman, Mason	60.00
Fund Number	21	
Checking Account ID	3	

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Please make payment out to:		
Valley High		
14496	Valley High School - IVJC	20.00
Fund Number	21	
Checking Account ID	3	

02/25/2021 02:10 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Gas Heating - 600 W Bluff WHS		
Gas - Heating - Armory		
Gas - Heating - 929 Roosevelt Elementary		
Gas - Heating - Bus Barn		
10094	Alliant Energy	2,761.45
Various Books from Amazon		
HTVFRONT Yellow Permanent Vinyl Roll - 12		
13771	Amazon Capital Services	224.52
Main Supplies		
Main Supplies		
12 AAA Batteries		
Main Supplies		
Trans Supplies		
Miscellaneous items		
bulk bolts		
Water Treatment		
Trans Supplies - Drill		
10021	Bomgaars	608.75
Efron Divided		
13052	Book Vine, The	19.98
Flocabulary Account		
Individual teacher subscription to Floca shipping		
Music K-8 digital music subscription		
LP siding - 10 X 10 Sheds		
Laser Lense		
GimKit Pro subscription for 1 year		
Shipping		
12882	Cardmember Service	750.45
phone charges - Elementary fax		
Phone Charges CMS		
Phone Charges Bus Barn		
Phone Charges CMS Fire Alarm		
Phone Charges - RES Fire Alarm		
WHS phone charges		
Phone Charges Central Office		
WHS phone charges		
Phone Charges RES		
Phone Charges Food Service		
10113	Century Link	1,257.13
Sewer - 600 W Bluff WHS		
10084	City of Cherokee	1,950.67
Equipped For Reading Success		
14483	David Kilpatrick, Inc	250.00
Bus Inspections		
11300	Department of Education	1,000.00

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Shredding		
11580	Document Depot and Destruction, Inc.	40.00
Shipping		
11332	Flinn Scientific	1,469.39
filters		
filters		
13294	Home Depot Pro Institutional, The	2,546.64
26.78 gallons of fuel		
22.58 gallons of fuel		
19.58 gallons of fuel		
11.94 gallons of fuel		
25.72 gallons of fuel		
100's Day/ Spelling Items - PTA		
27.44 gallons of fuel		
18.61 gallons of fuel		
24.38 gallons of fuel		
23.74 gallons of fuel		
11.71 gallons of fuel		
fuel		
fuel		
fuel		
fuel		
fuel		
10274	Hy-Vee Food Stores, Inc	811.55
Data Charges		
18342	Iowa Communications Network	494.21
2 background checks		
11789	Iowa School Finance Information Service	84.00
Paraeducator Online Training		
11272	Master Teacher, The	1,499.00
Electricity - 206 E Indian CMS		
Electricity - 929 Roosevelt		
12363	MidAmerican Energy Company	6,787.78
scrubber machine		
13512	Midwest Construction Rentals	8,254.17
Freed up a fiber connection from the mid		
14115	Midwest Technology Services, LLC	262.50
Postage Machine		
18326	Pitney Bowes	464.31
Shipping		
10472	Popplers	164.95
Shipping/Handling/Postage		
13986	Rockler Woodworking and Hardware	258.98
Garbage Collection		
10217	Sanitary Services, Inc.	2,435.62

02/25/2021 02:10 PM

User ID: ALG

Vendor Number Vendor Name Amount

Invoice Detail Description

Repair - WHS Locker Room  
toilets

13615 SCE 350.00

Supplies - Elem Teacher -  
Wilson

11884 School Specialty, Inc. 29.89

25.90 gallons of diesel

30.28 gallons of diesel

6.94 gallons of diesel

46.73 gallons of diesel

26.93 gallons of diesel

25.08 gallons of diesel

45.04 gallons of diesel

60.02 gallons of diesel

32.01 gallons of diesel

22.23 gallons of diesel

23.86 gallons of diesel

24.01 gallons of diesel

diesel rebate

38.40 gallons of diesel

diesel

38.62 gallons of diesel

21.29 gallons of diesel

26 gallons of diesel

23.57 gallons of diesel

43.24 gallons of diesel

diesel

35.59 gallons of diesel

10361 Your FleetCard Program 2,877.08

Fund Number 10

Checking Account ID 1

Checking Account ID 2 Fund Number 32 CAPITAL PROJECTS

HDMI Extender Over Cat5e/6

196ft (60m) F

13771 Amazon Capital Services 65.98

Equipment - Shelves for Jim

Leonard

12816 Menards 912.94

Library Furniture

14492 Office Elements 210,225.00

Fund Number 32

Checking Account ID 2 Fund Number 33 Local Option Sales and Service  
Tax Fund

Labor to install Aiphones at

Main Door a

14115 Midwest Technology  
Services, LLC 4,989.50

Fund Number 33

Checking Account ID 2 Fund Number 36 PHYSICAL PLANT &amp; EQUIPMENT

WHS - outside art room - water  
shut off

13615 SCE 2,775.71

Fund Number 36

02/25/2021 02:10 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
IFCA 2021 Membership		
12882	Cardmember Service	57.88
Meal Money - Cheerleaders		
13234	Cash and Joyce Lundsgaard	1,190.00
shipping		
30263	CENTER SPORTS, INC	70.84
Middle school wrestling meet 2/12/21		
14489	Central Lyon Community School	50.00
Roses for Girls BB senior night 2021		
Roses for Wrestlers senior night 2021		
11242	Hy-Vee Pharmacy	65.31
Freshmen IE Districts		
All-State Banner		
30733	Iowa High School Speech Association	255.00
Speech Judge		
13870	Peterson, Libby	60.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
fan and items for new elementary school		
10021	Bomgaars	160.54
Food Service - Cart		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	202.71
Fund Number 61		
Checking Account ID 4		

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
5/6 Cone Park Trip 2/25/2021		
14480	City of Sioux City	1,000.00
Fund Number 10		
Checking Account ID 1		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
7/8 Cone Park Trip 2/26/2021		
14480	City of Sioux City	1,000.00
Fund Number 21		
Checking Account ID 3		



# Cherokee Elementary School

March 2020 Brian Christiansen, Principal  
Jan Tjeerdsma, Inc. Coach



## DISTRICT GOAL 1 COLLEGE & CAREER READINESS

Sharing between CES and CMS has been going well. There have been a few minor scheduling glitches that we have had to address, when they do arise Mr. Christiansen and Mr. Aden manage them as quickly as possible. The CMS students have be wonderful to the CES students, we have great role models.

## DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

Classrooms are actively using the STEAM room to engage students in activities to foster problem solving and teamwork. There have been a lot of cool projects that have come out of that space.

Right now we are planning on having summer school June 15, 16, 17 & 22, 23, 24, 29, 30, and July 1st from 9:00 am to 12:00 pm. We hope to coordinate this with the summer lunch program. We are looking to connect local educational programs along with some career opportunities as well with some field trips.

The preschool team, Mr. Christiansen, and Dr. Lingenfelter met to discuss preschool programing for next school year. A informational flyer has been sent out via JMC and also posted on the Cherokee Community School Facebook page. We are taking applications for 3-year old preschool students this year.

## DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

The Instructional Coaches and School Improvement teachers worked collaboratively to plan for the upcoming ISASP assessment. CES 3rd and 4th grade students will be completing these assessment on April 21, 22, 23. On March 17th we will be conducting a trial run of the logging in process for the students and a system check for the district. PD time has also been set aside for teachers to analyze practice tests to better prepare our students.

Janelle Schorg spent PD time with our teacher focused on implementing math interventions. She will be back two more time for professional development learning before the school year is over.

Teachers are continuing to update their curriculum maps as the school year progresses. We are working to finalize our social studies curriculum needs for our April Board meeting. The teachers have put a lot of work into unpacking and analyzing the new Social Studies standards.

We are creating a scheduling team at CES to look at changes we can make to our current schedule to better support our students in our new space.



# CHEROKEE MIDDLE SCHOOL

March 2020



## GENERAL

*Congratulations to Kassie Leeds for being named the March Cherokee Chamber of Commerce Student of the Month! She is the daughter of Mark and Missy Leeds of Cherokee.*

*Sharing between CES and CMS seems to be working very well. There have been very few issues with students going between the two buildings. The drop off and pick up is getting better every day as everyone learns the new routine. Our sledding trip was enjoyed by all for their hard work and efforts to improve their MAP scores. It was great to see so many smiles!*

## DISTRICT GOAL 1

### COLLEGE & CAREER READINESS

*Teachers have identified two to three 21st century skills that they would like to focus in on within their curriculum and classroom structure. We are confident that the enhanced focus on these skills will continue to build and strengthen our college and career readiness skills in a cross-curricular building wide approach.*

## DISTRICT GOAL 2

### 21ST CENTURY SKILLS

#### PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

*Right now we are planning on having summer school June 15, 16, 17 & 22, 23, 24, 29, 30, and July 1st from 9:00 am to 12:00 pm. We hope to coincide this with the summer lunch program. We are looking to connect local educational programs along with some career opportunities as well with some field trips. We hope to nail down details more in the next few weeks and then notify families as soon as we are able to.*

## DISTRICT GOAL 3

### COMMUNICATION & POSITIVE RELATIONSHIPS

*Our School Improvement Teacher Leaders and ICs collaborated recently to prepare for the upcoming ISASP tests in April. Teachers are looking at ISASP blueprints during PD to understand the depth of knowledge within specific areas in their content area. They will be practicing how to use the tools provided in the test with their students. Students can utilize bookmarking pages to review questions, an answer eliminator to cross off incorrect answers right away, a notepad to take notes and a calculator within the online test format. We want them to know how to use these prior to the testing.*

*Teachers have continued to spend looking at curriculum and working with the other teachers in their content groups. The process of unpacking standards to identify priority standards has generated amazing discussions of how to best meet the needs of our students.*

*The 7/8 Band & Vocal Concert went very well! We enjoyed seeing parents see the culmination of their efforts! We also appreciate the live stream as well to provide families the opportunity to watch while at home.*

*We are looking at starting up the Brave Mentoring program again this year by the start of the 4th quarter. We have truly missed this program.*

Scot Aden, Principal  
Linda Ducommun, Instructional Coach





## January 2021 WHS Building Report



**District Mission:** *"With community involvement, we will empower learners to become contributing members to our changing world"*

<p><b>Board Goals</b></p> <p>Work Based Learning</p> <p>Problem Solving and Team Building Skills</p> <p>Technology</p> <p>Iowa Core</p> <p>Communication</p>	<ul style="list-style-type: none"> <li>● We plan on using Edmentum for students who have a required or core class either the first or second semester in an effort to keep those kids on track to graduate with their class. <ul style="list-style-type: none"> <li>○ Will be Monday - Friday from 8:30 - 11:30 during the month of June.</li> <li>○ Students will be required to attend in person on campus.</li> <li>○ This will only be for credit recovery. Cannot be used for acceleration.</li> </ul> </li> <li>● Senior Symposium on April 7 from 8:15 - 10:15 at WITCC. <ul style="list-style-type: none"> <li>○ Three different sessions including practice interviews, financial planning &amp; awareness, and a session on self care.</li> </ul> </li> <li>● We are looking to expand the partnership with WITCC in the near future. We are engaged in conversations with WITCC to increase the opportunities our kids have to take advantage of their programs. We are also looking for ways to get more kids on their campus during the school year. It is a great resource to have in our backyard and we are excited about how both entities can benefit from these student opportunities.</li> </ul>
<p><b>Staff Positives</b></p>	<ul style="list-style-type: none"> <li>● Staff are preparing for the ISASP test administration.</li> <li>● Staff are looking ahead to next year and planning weighing out options to improve course offerings for students. New course offerings are being discussed and considered.</li> <li>● PD Boxes have been a hit.</li> <li>● Jennifer Jochims is doing a great job in her new position as the TAP coordinator for our district.</li> <li>● We have our new science position filled. Setting up interviews for our ELA teaching position.</li> </ul>
<p><b>Student Positives</b></p>	<ul style="list-style-type: none"> <li>● Winter sports have finished up, and spring sports are underway. Good numbers in all of our spring sports.</li> <li>● FFA continues to have success and represent the Cherokee CSD well at district contests. They will be competing in various contests at the state convention in April.</li> <li>● Band and Choir have been preparing for their Pops concert, and now turn their focus to contests later in the spring.</li> <li>● Planning for prom has begun. Prom is April 24</li> </ul>
<p><b>Looking Ahead...</b></p>	<ul style="list-style-type: none"> <li>● The end of the third quarter is March 23.</li> <li>● ISASP dates are set for April 7 &amp; 14 at WHS</li> <li>● Prom - April 24</li> <li>● MAP testing will be May 5 &amp; May 12</li> </ul>

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

# Notes for the Board from the Superintendent – March 2021

## Cherokee Community School District: *Empowering Learners*

### Standards for Effective School Boards

March Standard: Foster a culture that enables excellence and innovation by empowering the superintendent in hiring and developing the best employees available to meet the district's goals, by supporting structures that develop instructional leadership and collaboration, by supporting research-based staff professional development aligned with district goals, and by fostering a safe and secure environment for all students, staff, and visitors.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

### March Student Highlight

**March Rotary Student of the Month is Katelynn Miller!** Katelynn is the daughter of Jason and Jacqueline Miller and was nominated for this recognition by staff members. Katelynn participates in cross country, group speech, individual speech, concert band, student council, Spanish Club and Honor Society. A quote from one of Katelynn's teachers, "Katie Miller is a creative individual who thinks outside the box. This makes her an original which is greatly needed in the world today. She is also kind and hardworking. Katie loves to learn and that can be seen in the way she challenges herself by taking tough courses. Katie is a great role model and fun to be around. She is also active in Speech and inspires others towards being confident in Speech." Congratulations to Katelynn!

### Technology Update

- Chromebook purchases for 2021-2022 - on the agenda
- News from Technology Director, William Halder
  - No summary report submitted - plans to be in attendance.

### Career Opportunities Update – Board/District Goal #1

- Building Reports - Principals/Instructional Coaches - on the agenda
- Staffing Considerations 2021-2022 - 4 Positions
  - K-12 TAG, Curriculum, and Special Education Coordinator, K-4 Math Specialist/Interventionist, 5-8 Special Education Teacher/Success Coach, 9-12 Science Teacher

### Curriculum and Instruction Update – Board/District Goal #2

- Building Reports - Principals/Instructional Coaches - on the agenda
- Purchasing Year: Social Studies - April Board Meeting
- Virtual Learning Days for Students - on the agenda
- Virtual Professional Development Days for Teachers - on the agenda
- Iowa Department of Education Public Reporting Site: [reports.educateiowa.gov](https://reports.educateiowa.gov)

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

### Communication Update – Board/District Goal #3

- Building Reports - Principals/Instructional Coaches - on the agenda
- WHS FFA Presentation - on the agenda
- Education Foundation Fundraising Event - Virtual - ends March 21 - [iowaauctiongroup.com](https://iowaauctiongroup.com)
- Make-up Days for Students and Staff: March 15, April 5, May 28, and June 1; Make-up Days for Teachers: June 2 and June 3
- Public Auction for Roosevelt Elementary - ends on March 18 - [iowaauctiongroup.com](https://iowaauctiongroup.com)

### Transportation and Nutrition Update

- News from Food Services Director, Cara Jacobson
  - We celebrated National school breakfast the 8-12th of March! We had fun dress up days to help with our theme! "Score BIG With School Breakfast!" Our numbers increased a little each day with more recognition of breakfast!

### Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

# Notes for the Board from the Superintendent – March 2021

## Cherokee Community School District: *Empowering Learners*

- We have worked out all the kinks...fingers crossed, at the new Elementary school, and had our final inspection on the 9th, and there were no write-ups! To toot our horn, we usually pass all inspections with no write-ups, and lots of compliments from our inspector!
- Due to many schools having students online throughout this year, there are products that the the government needed to move, so we continue to benefit by having these items offered to us, and I continue to utilize them!
- We have been able to purchase many new items this year to update all kitchens by utilizing the programs efficiently, and still maintaining a great bottom line for future expenses! I am currently working on the procurement policy for food service, getting bids ready to send out for bread & milk, and gathering information on the summer lunch program. Thank you!
- News from Transportation Director, Rachel Mallory
  - The new route has been going well, kids have adjusted to changes well.
  - We are starting to gear up for spring sports.

### **Strategic Planning – Finance Update**

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Date for Budget Hearing - Monday, April 5, 2021 - 5:30 PM
- Board Resolution - Levy - on the agenda
- Exempt Session and Contracts - on the agenda

### **Building, Grounds, and Capital Projects Update**

- Steps in a school bond election - on the agenda
- Washington High School Site Improvements Project - on the agenda
- Field Turf Improvement Project - on the agenda
- News from Mike Fiedler, Building and Grounds Director
  - Finally moved into the new elementary school with the move going pretty smooth. Everything moved that was needed including the prekindergarten playground equipment. My crew is adjusting to the new routine to provide a clean environment.
  - No boiler issues, not even at Roosevelt, wouldn't you know it! I think it's glad we are gone, "lol"!
  - Gearing up for track season, now if the weather will cooperate. Still have a punch list of items to get fixed. Starting to get things lined up for summer projects, and prepare for the mowing season. Going to have all the drainage at the tennis courts addressed, nets will be put up and ready for play by next week. Will see how the season goes and how they hold up.
  - Thanks to Kim for always being supportive and positive to keeping things going for our schools.

### **IASB Update & Other**

- NSBA Online Advocacy Institute - June 8-10
- The Leadership Digital Workshop Series: Policy, Governance & Legal Issues - April 1 & 29
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at [lgvist@ia-sb.org](mailto:lgvist@ia-sb.org) or (515) 247-7064

### **Policy/Legislative Update [IASB/SAI/RSAl/IDOE]**

- Board Policy - 802.6-805 - on the agenda
- Board Policy 711.8 - Transportation in Inclement Weather (second reading)
- Legislative News/Updates/Priorities from our Partners in Education:

<a href="#">School Administrators of Iowa</a>	<a href="https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery">https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery</a>	<a href="#">Legislative Advocacy</a>
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### **Board/District Goals**

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

VANDALISM

The board believes everyone should treat school district buildings and sites and property with respect for the benefit of the education program. Users of school district property will treat it with care. Employees discovering vandalism should report it to the building principal as soon as possible.

Persons suspected, found or proven to have destroyed or otherwise harmed school district property may be subject to discipline by the school district, if the person is under the jurisdiction of the school district, and may be reported to local law enforcement officials. Persons who are not under the jurisdiction of the school district and who are suspected, found or proven to have destroyed or otherwise harmed school district property will be reported to the local law enforcement authorities.

Legal Reference: Iowa Code § 279.8.

Cross Reference: 502 Students Rights and Responsibilities  
903.4 Public Conduct on School Premises

Approved \_\_\_\_\_ Reviewed 4/16/2018, 4/16/18, 3/15/21 Revised \_\_\_\_\_

ENERGY CONSERVATION

In concert with the board's goal to utilize public funds in an effective and efficient manner, employees and students will practice energy conservation methods when utilizing the school district's buildings and sites. These methods include, but are not limited to, turning off lights and equipment when not in use, reducing the temperature of the facility, particularly when it is not in use, and keeping windows and doors properly closed or open, depending upon the weather.

It is the responsibility of the superintendent to develop energy conservation guidelines for employees and students. Employees and students will abide by these guidelines.

Legal Reference: Iowa Code §§ 279.44; 473.19-.20.

Cross Reference: 700 Purpose of Noninstructional and Business Services

Approved \_\_\_\_\_ Reviewed 11/16/2015, 4/16/18, 3/15/21 Revised \_\_\_\_\_

DISPOSITION OF OBSOLETE EQUIPMENT

School property, such as equipment, furnishings, or supplies (hereafter equipment), will be disposed of when it is determined to be of no further use to the school district. It is the objective of the school district in disposing of the equipment to achieve the best available price or most economical disposal.

Obsolete equipment having a value of less than \$5000 will be disposed of in a manner determined by the board. However, the sale of equipment, furnishings or supplies disposed of in this manner will be published in a newspaper of general circulation. The publication of the sale will be published with at least one insertion each week for two consecutive weeks.

A public hearing will be held regarding the disposal of the equipment with a value of \$5,000 or more prior to the board's final decision. The board will adopt a resolution announcing the proposed sale and will publish notice of the time and place of the public hearing and the description of the property will be in the resolution. Notice of the public hearing will be published at least once, but not less than 10 days and not more than 20 days, prior to the hearing date. Upon completion of the public hearing, the board may dispose of the equipment.

It is the responsibility of the superintendent to make a recommendation to the board regarding the method for disposing of equipment of no further use to the school district.

Legal Reference: Iowa Code §§ 297.22-.25 (2007).

Cross Reference: 704 Revenue  
705.1 Purchasing - Bidding  
803 Selling and Leasing

Approved \_\_\_\_\_ Reviewed 11/16/2015, 4/16/18, 3/15/21 Revised \_\_\_\_\_



LEASE, SALE OR DISPOSAL OF SCHOOL DISTRICT BUILDINGS & SITES

Decisions regarding the lease, sale, or disposal of school district real property are made by the board. In making its decision the board will consider the needs of the education program and the efficient use of public funds.

Prior to the board's final decision regarding real property with a value of \$5,000 or more, a public hearing will be held. The board will adopt a resolution announcing the proposed sale which will contain notice of the time and place of the public hearing and the description of the property or locally known address. Notice of the time and place of the public hearing will be published at least once, but not less than 10 days and not more than 20 days, prior to the hearing date. Upon completion of the public hearing, the board may dispose of the property.

If the real property contains less than two acres, is located outside of a city, is not adjacent to a city and was previously used as a schoolhouse site, the property may revert to the owner of the tract from whom the property was taken following the procedures set forth in IOWA CODE §§ 297.15-.25.

In the case of a sale or lease of school district real property not being used for the education program, unless otherwise exempted, advertisements for bids will be taken. If the bids received by the board are deemed inadequate, the board may decline to sell or lease the property and re-advertise.

In the case of the razing of a school district facility, in an amount in excess of the statutory minimum required by law, the board will advertise and take bids for the purpose of awarding the contract for the project.

The superintendent is responsible for coordinating the action necessary for the board to accomplish the lease, sale, or disposal of school district real property, including student-constructed buildings. It will also be the responsibility of the superintendent to make a recommendation to the board regarding the use of school district real property not being utilized for the education program.

Legal Reference: Iowa Code §§ 297.15-.2.

Cross Reference: 704 Revenue  
705.1 Purchasing - Bidding  
803 Selling and Leasing

Approved \_\_\_\_\_ Reviewed 11/16/2015, 4/16/18, 3/15/21 Revised \_\_\_\_\_

## FACILITIES INSPECTIONS

A program for annual inspection, in addition to those conducted by authorized agencies, of the equipment, facilities, and grounds will be conducted as part of the maintenance schedule for school district buildings and sites. The results of this inspection will be reported to the board at its annual meeting. Further, the board may conduct its own inspection of the school district buildings and sites annually.

Legal Reference: Iowa Code § 279.8.

Cross Reference: 802 Maintenance, Operation and Management

Approved \_\_\_\_\_ Reviewed 11/16/2015, 4/16/18, 3/15/21 Revised \_\_\_\_\_

WARNING SYSTEM AND EMERGENCY PLANS

The school district will maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system is maintained on a regular basis under the maintenance plan for school district buildings and sites.

Students are informed of this system according to board policy. Each classroom and office will have a plan for helping those in need of assistance to safety during an emergency. This will include, but not be limited to, students and employees with disabilities.

Licensed employees are responsible for instructing students on the proper techniques to be followed during an emergency. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code § 100.31 (2007).

Cross Reference: 507 Student Health and Well-Being  
711.7 School Bus Safety Instruction  
804 Safety Program

Approved \_\_\_\_\_ Reviewed 11/16/2015, 4/16/18, 3/15/21 Revised \_\_\_\_\_

ASBESTOS CONTAINING MATERIAL

Friable and nonfriable asbestos containing materials will be maintained in good condition and appropriate precautions will be followed when the material is disturbed. If there is a need to replace asbestos it will be replaced with nonasbestos containing materials. Each school building will maintain a copy of the asbestos management plan.

The school district will annually notify, appoint and train appropriate employees as necessary.

Legal Reference: 20 U.S.C. §§ 3601 *et seq.*  
40 C.F.R. Pt. 763.84 (2010).  
Iowa Code §§ 279.52-.54 (2011).

Cross Reference: 403.4 Hazardous Chemical Disclosure  
802 Maintenance, Operation and Management

Approved \_\_\_\_\_ Reviewed 11/16/2015, 4/16/18, 3/15/21 Revised \_\_\_\_\_

## STOCK EPINEPHRINE AUTO-INJECTOR SUPPLY

The Cherokee Community School District seeks to provide a safe environment for students, staff, and visitors who are at risk of severe allergic reactions. Therefore, it is the policy of the district to annually obtain a prescription for epinephrine auto-injectors from a licensed health care professional, in the name of the school district, for administration by a school nurse or personnel trained and authorized to a student or individual who may be experiencing an anaphylactic reaction.

**Procurement and maintenance of supply:** The district shall stock a minimum of one pediatric dose and one adult dose epinephrine auto-injector for each school building. The supply of such auto-injectors shall be maintained in a secure, dark, temperature-controlled location in each school building.

School Nurse shall routinely check stock epinephrine auto-injectors and document in a log monthly:

- The expiration date;
- Any visualized particles; or
- Color change.

The employee shall be responsible for ensuring the district replaces, as soon as reasonably possible, any logged epinephrine auto-injector that is used, close to expiration, or discolored or has particles visible in the liquid.

**Training:** A school nurse or personnel trained and authorized may provide or administer an epinephrine auto-injector from a school supply to a student or individual if the authorized personnel or school nurse reasonably and in good faith believes the student or individual is having an anaphylactic reaction. Training to obtain a signed certificate to become personnel authorized to administer an epinephrine auto-injector shall consist of the requirements established by law.

Authorized personnel will be required to provide a procedural skills demonstration to the school nurse demonstrating competency in the administration of stock epinephrine auto-injectors to retain authorization to administer stock epinephrine auto-injectors if the following occur:

- Failure to administer an epinephrine auto-injector to a student or individual by proper route, failure to administer the correct dosage, or failure to administer an epinephrine auto-injector according to generally accepted standards of practice (“medication error”); or
- Accidental injection of an epinephrine auto-injector into a digit of the authorized personnel administering the medication (“medication incident”).

**Reporting:** The district will contact emergency medical services (911) immediately after a stock epinephrine auto-injector is administered to a student or individual. The school nurse or authorized personnel will remain with the student or individual until emergency medical services arrive.

Within 48 hours, the district will report to the Iowa Department of Education:

- Each medication incident with the administration of stock epinephrine;
- Each medication error with the administration of stock epinephrine; or
- The administration of a stock epinephrine auto-injector.

STOCK EPINEPHRINE AUTO-INJECTOR SUPPLY

As provided by law, the district, board, authorized personnel or school nurse, and the prescriber shall not be liable for any injury arising from the provision, administration, failure to administer, or assistance in the administration of an epinephrine auto-injector provided they acted reasonably and in good faith.

The superintendent may develop an administrative process to implement this policy.

Legal Reference: Iowa Code §§ 135.185; 279.8.  
281 I.A.C. 14.3.

Cross Reference: 507.2 Administration of Medication

Approved 7/18/16 Reviewed 6/20/16, 3/16/18, 4/16/18, 3/15/21

Revised \_\_\_\_\_

## NAMING OF SCHOOL PROPERTY

The Board of Education is responsible for naming of school district properties and areas. School district owned property includes facilities such as, but not limited to, buildings, athletic fields, stadiums, gymnasiums, libraries, and multipurpose rooms. In selecting a name for school district owned property, the Board may consider individuals, geographical features of the area, and other names that are deemed appropriate by the board.

If the property is to be named for an individual, a request should be submitted to the superintendent and the following criteria will be applied:

- i) The Board will consider naming school property for an individual(s) who have demonstrated exceptional support to the district, exhibited strong moral character, made a total donation or had a total donation made in their name of 50% or more of the total cost of the property, whether new or substantially remodeled. All such donations must have prior approval of the Board; meet all local, state, and federal guidelines; and contribute to the growth and benefit of the district.
- ii) The Board may also name property for an individual if that individual had made outstanding contributions to the district, community, county, state, or nation. The character of the individual must be unquestioned, as determined by the Board. If the individual worked or volunteered for the district, they must have left the school district in good-standing.

If the aforementioned criteria are met, the name shall be submitted to the Board for consideration. The Board retains final discretion and authority with respect to naming of any and all district property. Individuals for whom school district owned property is named maintain no interest in the property. The Board may rename property, move the name of a property to another location within the district, or remove the name of a property, any time the members see fit.

The District will also collaborate, as necessary, with project designers and appropriate staff to determine style, location, and installation for any publicly displayed recognition, including signage.

Approved 8/17/20

Reviewed 3/15/21

Revised \_\_\_\_\_

TRANSPORTATION IN INCLEMENT WEATHER

School district buses will not operate when weather conditions due to fog, rain, snow or other natural elements make it unsafe to do so. Because weather conditions may vary around the school district and may change quickly, the best judgment possible will be used with the information available.

The final judgment as to when conditions are unsafe to operate will be made by the superintendent. The superintendent will be assisted by the actual "on location" reports of the drivers, transportation director, DOT, and National Weather Service reports.

Several drivers each year will be specially designated to report weather and road conditions by bus radio when requested to do so. Other employees and students will be notified by the student information messaging system when school is cancelled or temporarily delayed. When school is cancelled because of weather anywhere in the school district, all schools will be closed.

When weather conditions deteriorate during the day after school has begun, cancellation notices will be announced by commercial radio. Students will be returned to their regular drop-off sites unless weather conditions prevent it. In that case, students will be kept at or returned to school until they are picked up by the parents.

Legal Reference: Iowa Code § 279.8

Cross Reference: 601.2 School Day

Approved 3/15/21

Reviewed \_\_\_\_\_

Revised \_\_\_\_\_